

Account Closure Notification

Date: _____

To: _____

Bank Name

Bank Address/City/State/Zip

From: _____

Customer Name

To Whom It May Concern:

Please close my account # _____ in the name of
_____ and send a check for the remaining
balance to my address:

_____ (Mailing Address)

_____ (City/State/Zip)

If you have any questions about this request, please contact me at the following
phone number: _____.

Sincerely,

Signature (Customer)

Signature (Co-Signer-if applicable)

Name (please print)

Name (Co-Signer-if applicable-please print)